

Forest Town Nature Conservation Group (FTNCG)

Registered Charity Number: 1157957

Principal Address: c/o 25 The Birchlands,
Forest Town, Mansfield NG19 0ER



Registered Charity No. 1157957

Forest Town Nature Conservation Group

Annual Report and Accounts 2018

(for the period 1 April 2017 - 31 March 2018)

Object of the Charity:

'to promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in and around Forest Town'

Produced by **Josh Downen** (Treasurer) and **Shlomo Downen** (Chair)

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Declaration

The Trustees of the Forest Town Nature Conservation Group declare that they have approved this Trustees' Report and Accounts for the period 1 April 2017 - 31 March 2018.

Signed on behalf of the charity's Trustees by Shlomo Downen, Chair of the Forest Town Nature Conservation Group, on Friday 24th August 2018:

1. Introduction

Since our 1st February 2011 inaugural meeting the Forest Town Nature Conservation Group (FTNCG) has held meetings, open to the public, at various locations around Forest Town. Electronic copies of the notes of these meetings are available from: <http://www.foresttown.net/index.php/nature/ftnccg-minutes/>

In May 2014, with the active support of the wider community, FTNCG bought the Spa Ponds Nature Reserve (including Packman's Road and Spa Lane). On 23rd July 2014 the Forest Town Nature Conservation Group was formally registered as a Charity with the Charity Commission (Registration No. 1157957), and in March 2015 FTNCG formally transferred the deeds for Spa Ponds to the Charity Commission's Landholding Service.

This is our fourth formal Report and Accounts as a registered charity. This Report and Accounts was written to ensure compliance with FTNCG's obligations under the Charities Act 2011 in accordance with Section 27 of our Constitution.

As of 17th August 2018 the Forest Town Nature Conservation Group comprised 58 members under the terms of Section 8 of FTNCG's Constitution. In accordance with Section 12 of FTNCG's Constitution, this means that the quorum for the Annual General Meeting (AGM) would be 6 members entitled to vote on the business to be conducted at the meeting.

In accordance with Sections 10, 11, 12 and 31 of the Constitution, formal notice for the AGM was formally issued on 4th of August 2018 to all FTNCG members and trustees, for the AGM to be held on Saturday the 1st of September 2018, i.e. at least 14 clear days before the AGM and within 15 months of our previous AGM (which was held on Wednesday 5th July 2017). The notice set out the date, time and place of the meeting and the general nature of the business to be transacted at the AGM.

Message from the Chair

This year's message from the Chair is based on the theme of 'continuity and change'. All of FTNCG's existing Trustees have agreed to continue as Trustees of the charity, although some of our roles will change. I will be swapping roles with Lorraine, who is our incoming Chair. Rich has begun a new life in Derbyshire, and while he will remain as FTNCG's Biodiversity Officer the role of Vice-Chair now passes to Jez.

Also, while our amazingly successful Spa Ponds Heritage Project was formally completed in October 2017, FTNCG is continuing to research the illustrious history of Spa Ponds and continuing to seek recognition of Spa Ponds as a site to be valued both for its wildlife and its history.

Indeed, we recently received confirmation from Mansfield District Council that in addition to the site being put forward as a Local Green Space, Spa Ponds and environs has been added to the Council's official list of 'Non-designated Heritage Assets'. We sincerely hope that this dual recognition will provide the sort of strong protection from the adverse impacts of nearby development that the site deserves.

I would like to take this opportunity to thank all those who have lovingly and steadfastly given so much to the Forest Town Nature Conservation Group, including all of our volunteers. Staying with our theme, there are none who provide the sort of continuity that FTNCG enjoyed as much as our dedicated Spa Ponds Wardens, Alan and Barry, who embody the spirit of stewardship in the most practical of ways - tidying up after those who have taken (sometimes too much) pleasure from the site. Without going into too much detail, Alan and Barry have cleaned up many a mess left behind by visitors to the site. Those walking along Packman's Way in the morning are likely to see Alan and Barry collecting rubbish and getting on with the job of looking after Spa Ponds. Thank you to everyone who tidies up after themselves when visiting Spa Ponds.

I also wish to thank Phil and Jan (and Ronnie) for carrying out regular water quality testing, and for ensuring the results are shared with FTNCG and relevant agencies.

There are a great many people, both professionals and volunteers, who contributed to making our Spa Ponds Heritage Project so memorable and so worthwhile - and, dare I say, 'historic'. Although I am not going to name them all, I do wish to give special thanks to Matt Beresford and his team at MBarchaeology for all that they did (and continue to do) to lead and guide us to better understand our precious site, and to our very own Ann Childs for the amazing work she did to ensure that numerous special memories of 'Gara Ponds' have been properly recorded and honoured. It is fascinating to read Ann's 'Reflections' report on the oral histories taken during the Project, and to see both the continuity of how special the site remains in the hearts of local people, and the impact of changes such as the dramatic effect of subsidence in the mid-1980's which necessitated the reconstruction of the ponds nearest the River Maun.

Thanks also go out to Dennis for all the lovely photographs he so kindly contributed to the Project, and to Mark who continues to teach us all so much about the natural history of the site, including through his identification of the oldest trees at Spa Ponds.

Finally, I would like to thank all those who have made donations of time and/or money to support the work of the charity. Although we call them 'Work Days', I know how much everyone enjoys doing their bit for nature conservation in Forest Town. May this positive energy continue for generations to come.

2. Structure, Governance and Management

The Forest Town Nature Conservation Group's (FTNCG's) Constitution, adopted on 22nd May 2013 and amended on 14th July 2014, is the governing document that establishes FTNCG as an association with the following charitable object: *'to promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in and around Forest Town'*. FTNCG Membership, which is free of charge (although we suggest donating £5 a year), confers no financial benefit.

FTNCG Trustees throughout 2017/18 were as follows:

Name	Office / Role	Date of Trustee Appointment
Shlomo Downen	Chair and Minutes Secretary	1 st February 2011
Lorraine Downen	Secretary	1 st February 2011
Josh Downen	Treasurer	1 st February 2011
Richard Smith	Vice-Chair	22 nd May 2013
Alan Alberry	Trustee and Spa Ponds Warden	2 nd July 2014
James Healy	Trustee	4 th May 2016
John Gibson	Trustee	5 th July 2017
Mark Fretwell	Trustee	5 th July 2017
Phil Goodall	Trustee	5 th July 2017

FTNCG remains a member (or affiliate) of the following organisations:

- The Conservation Volunteers (TCV)
- Nottinghamshire Wildlife Trust
- The Nottinghamshire Biodiversity Action Group (NottsBAG)
- WatersideCare
- The Rufford-Clipstone Landowners Group
- Save Sherwood Forest
- Sherwood Catchment Partnership
- Council for British Archaeology (CBA)

3. Review of FTNCG Activities

Throughout the period 1st April 2017 - 31st March 2018 FTNCG Trustees have had regard to the guidance issued by the Charity Commission on public benefit. Over the year, FTNCG undertook the following activities in relation to our charitable object:

- Holding meetings and work sessions, open to the public without charge, to consider, plan and carry out the conservation, protection and improvement of the physical and natural environment in and around Forest Town.
- Maintaining both electronic and hard copy communications with members and supporters, providing ongoing updates and promoting activities of potential interest, via e-mail, our website and Facebook pages, and by sending printed copies to postal addresses.
- Working as a Group to deliver thousands of volunteer hours litter picking and conservation working in and around Forest Town, primarily at Spa Ponds. These efforts resulted in recognised improvements of the physical and natural environment in and around Forest Town.
- Carrying out regular water quality testing and sharing results with WatersideCare, the County Biodiversity Officer, and the Environment Agency, as appropriate.
- Maintaining membership of and/or affiliation with charitable and other organisations and groups with similar objects to FTNCG.
- Working with other like-minded public benefit organisations and agencies, including: Forest Town Community Council (FTCC) and FTCC's Planning Sub-Committee; Forest Town Heritage Group; Nottinghamshire County Council (Public Rights of Way), and Via East Midlands; Forestry Commission; Environment Agency; Mansfield District Council; Nottinghamshire Fungi Group; MBArchaeology; the Heritage Lottery Fund; the Nottinghamshire Amphibian & Reptile Group (NARG); EMEC Ecology; the Woodland Trust; Nottinghamshire Wildlife Trust; the Sherwood Water Catchment Partnership; the Rufford-Clipstone Landowners Group; the Nottinghamshire Biological and Geological Record Centre, Derbyshire and Nottinghamshire Entomology Society and a variety of County Wildlife Recorders.

Throughout the period FTNCG Trustees met, both formally and informally, including holding two 'formal' Committee Meetings (on 13th September 2017 and 26th January 2018). Minutes of these meetings are available via the FTNCG website at: <http://www.foresttown.net/index.php/nature/ftnccg-minutes/> Numerous meetings of the Spa Ponds Heritage Project Management Group also took place during the Project.

Report from FTNCG's Water Catchment Liaison Officer (Phil)

Water Quality Testing

We continue to monitor the health of our watercourse by regularly testing the levels of Ammonia, Acidity (pH), and Phosphate, along with Water Temperature and Turbidity (cloudiness). All these factors are normal and necessary in any natural watercourse. However, extreme levels occurring in any of these measures can cause a negative effect on the watercourse resulting in a devastating effect on flora and fauna.

I am pleased to report that, over several years, the quality of the watercourse has consistently remained within healthy levels. We do have a larger than normal level of Nitrate in Pond 1 but this appears to be present in the spring water that feeds our site rather than being caused (only) by run-off from the surrounding land. It is pleasing to note that as the spring water flows down through the four ponds, the Nitrate levels reduce to almost zero - which means that we are feeding Nitrate-free water into the River Maun. Our monthly results are available through our website and posted on the WatersideCare website along with hundreds of other, similar volunteer groups.

Over the years that we have been testing water quality on a monthly basis we have noted very little fluctuation in results from one month to another. For this reason, and because there is a substantial cost to the water testing equipment and chemicals, we decided to test on a bi-monthly basis. This decision will be reviewed at the end of the year. Next Spring Phil will undertake Waterfly training, as the existence of certain water-borne fauna (e.g. larvae) is an indicator of the health of a water body. We hope to augment our water quality testing procedures by using the training received.

Sherwood (River Idle) Water Catchment Partnership

FTNCG is a Water Catchment Partnership member. The Partnership is an important and influential group which includes: Environment Agency, Notts Wildlife Trust, Severn Trent, Notts County Council, RSPB, Local District Councils, and several fellow volunteer groups. Attendance at these meetings furnishes us with a variety of important and interesting information regarding water catchment, treatment and supply in our area. For example, we received valuable information regarding Nitrate contamination in the catchment area, leading us to conclude that Nitrate levels in our Spa Pond spring were not, as we thought, unusual. We have received interesting presentations from local experts on Water Meadows in the area and the work being carried out by Welbeck Estates to improve water quality on their estates. The Partnership was key to securing funding for a project to 'lively up' the flow of water along the River Maun, including near our Spa Ponds site.

Spa Ponds Heritage Project: Celebrating 700 years of history

This year-long project focusing on the heritage of Spa Ponds (also known as 'Gara Ponds'). The Heritage Management Plan produced as part of this project - available from: <http://forestton.net/nature> - will guide FTNCG's management of Spa Ponds, complementing our Ecology Management Plan.

The Heritage Lottery Fund supported project provided participants with training and guidance from historians and community archaeologists, including MBarchaeology. To better appreciate Spa Ponds' heritage value, participants developed an understanding of the basics of archaeological and historical research and landscape fieldwork, and applied this understanding to exploring written records in archives, libraries and museums. We are also gathered memories, photographs and artefacts of the site as part of the project's oral histories element.

MBarchaeology refers to the results of the Project in their June 2018 Statement of Significance for the site, noting: "...several key Heritage Assets were identified on the site and in the immediate locale. A recording method was devised and all Assets individually recorded and photographed...In September 2017, and as a legacy of the project, MBarchaeology were appointed Archaeological Advisors for the Spa Ponds site, in order to provide continued professional advice and guidance, and monitoring of the Heritage Assets. We continue to work with the site's management committee and local volunteers to research, protect and preserve the site's important heritage..."

STAGES OF THE SPA PONDS HERITAGE PROJECT

Project launch stage (November 2016 – January 2017) – Publicising the project; introductory sessions; establishing project management group; organising oral history training; and recruiting project participants.

History research stage (January 2017 – April 2017) – History research skills training; map workshop; visits to libraries, museums and archives; recording memories of Spa Ponds (oral histories); and recording research findings.

Community archaeology stage (April 2017 – September 2017) – Workshops; preparing Spa Ponds site for non-intrusive archaeology; ground truthing and landscape surveying of Spa Ponds; drafting initial community-led Heritage Management Plan; sharing and interpreting results, including public sessions with guest speakers and group presentations.

Dissemination and celebration stage (September 2017 – October 2017) – Collating and presenting project findings, including oral histories, production of Heritage Management Plan, celebration events and exhibitions.

List of Spa Ponds Heritage Project Events and Meetings

November 2016

- 2nd November 2016 – Forest Town Nature Conservation Group - Archaeology for All. Presentation from Matt Beresford of MBarchaeology.
- 18th November 2016 – Project Management Group Meeting
- 19th November 2016 – Spa Ponds Heritage Project Stall at Forest Town Market

December 2016

- 2nd December 2016 – Project Management Group Meeting

January 2017

- 14th January 2017 – Introductory Workshop with Matt Beresford
- 27th January 2017 – Oral history training with Ann Childs

February 2017

- 3rd February 2017 – Project Management Group Meeting
- 3rd February 2017 – Oral history training with Ann Childs
- 25th February 2017 – History Research Skills Training Workshop with Matt

March 2017

- 3rd March 2017 – Project Management Group Meeting and research
- 10th March 2017 – Oral history training with Ann
- 11th March 2017 – LiDAR Workshop with David Astbury of MBarchaeology
- 17th March 2017 – Project Management Group Meeting and research
- 24th March 2017 – Oral history training with Ann
- 31st March 2017 – Project Management Group meeting and research

April 2017

- 1st April 2017 – Sharing memories of Gara Ponds / Spa Ponds
- 20th April 2017 – LIDAR Ground Truthing at Spa Ponds with Matt
- 21st April 2017 – Interpreting Maps Workshop with Matt
- 23rd April 2017 – Project Management Group Meeting
- 25th April 2017 – Clearing 'Fern Gulley' for Geophysics
- 27th April 2017 – LIDAR Ground Truthing at Spa Ponds (Part 2) with Matt

May 2017

- 5th May 2017 – Introducing archaeology skills for our Heritage Management Plan with Matt
- 7th May 2017 – The Great Nottinghamshire Local History Fair 2017
- 12th May 2017 – Nottinghamshire Archive Visit with James Wright
- 19th May 2017 – Project Management Group meeting and research

June 2017

- 2nd June 2017 – Project Management Group meeting with Matt
- 2nd June 2017 – Introduction to archaeological fieldwork workshop with Matt
- 10th June 2017 – Time Travelling with Trees led by Mark Fretwell
- 12th June 2017 – Spa Ponds field work: Packman's Way cross-section surveys & Deer Park recording with MBArchaeology
- 13th June 2017 – Spa Ponds field work: Pond 'O' ('Fern Gully') survey with MBArchaeology
- 15th June 2017 – Field Visit: Scarcliffe Park (an example of a deer park) with MBArchaeology
- 17th June 2017 – Reading the Landscape Workshop with geologist Stephen Walker
- 20th June 2017 – Spa Ponds field work: Geophysical survey with MBArchaeology
- 22nd June 2017 – Spa Ponds field work: Peel and 'scoop/pit' recording with MBArchaeology

July 2017

- 5th July 2017 – FTNCG AGM, followed by a Spa Ponds Heritage Project presentation
- 7th July 2017 – 'Kings, Knights and Knaves of Clipstone – A Day School Exploring The Mediaeval Landscape of Sherwood' at Flint Avenue Community Centre with author and archaeologist James Wright

September 2017

- 1st September 2017 – Project Management Group meeting and research
- 15th September 2017 – Project Management Group meeting and research
- 16th September 2017 – Spa Ponds Heritage Project Stall at Forest Town Market
- 29th September 2017 – Project Management Group meeting and research

October 2017

- 4th October 2017 – Forest Town Nature Conservation Group – Community Archaeology findings. With Matt Beresford of MBArchaeology
- 14th October 2017 – Spa Ponds Heritage Project Exhibition Event, attended by 75 members of the public

Summary of Project Achievements

Provided archaeological and historical research training for volunteers

- 5 volunteers received training in the skills and sensitivities required for recording oral histories
- 43 participants enjoyed expert guidance from a qualified historian
- The project delivered more than 2,000 participant hours of archaeological and historical research training for volunteers

Research the historic context of the Spa Ponds, including carrying out oral history interviews with at least 20 members of the local community

- Oral history interviews were carried out involving more than 20 members of the local community
- These oral history interviews were recorded and transcribed, and used to inform the Spa Ponds Oral Histories Report
- 29 volunteers learned about a range of research methods and sources of information, and have conducted research both on-line and through visits to libraries and archives
- Volunteer researchers met fortnightly during the research phase of the project to share findings in person, as well as participating in on-line exchanges via Facebook, e-mail and Google Drive
- Some of the research into the historic context of the Spa Ponds is summarised in the Spa Ponds Chronology used for display posters and for the booklet, with additional historic information made available via the project website

The Project also entailed providing opportunities for wider community engagement, the creation of a project website and portable display materials, and the production of a community-led Heritage Management Plan. To read more about this project visit the Heritage Project section of our website: <http://www.foresttown.net/heritageproject/>

4. Financial Review

Estimated basic annual running costs

Current running costs for FTNCG amount to more than £500, but if necessary these costs could be limited to around **£500**, for example, as follows:

£115 for Membership

- **£40** - The Conservation Volunteers (TCV) Community Network
- **£40** - Council for British Archaeology (CBA)
- **£35** - Nottinghamshire Wildlife Trust (NWT)

£120 for Insurance

- Includes Public & Products Liability (for up to £5m cover) and Personal Accident

£265 for Other General Running Costs

- **£75** - Education and training
- **£135** - Sundry items for Spa Ponds (e.g. signs, tools, plants, seeds, etc.)
- **£30** - Printing and postage
- **£25** - Volunteer travel expenses

Revised Reserves policy for 2018/19

Running Costs (Reserved £600; target £1,000): To cover basic annual expenses that must be met (e.g. insurance, health & safety equipment and training), Trustees have set the reserve at a level equivalent to two years' running costs at £500 per year. As some expenses (including 2018/19 insurance and membership of TCV, NWT and CBA) have already been paid for, the £600 figure includes an element that will contribute to meeting our target of ensuring FTNCG has sufficient funds to operate in 2019/20.

Contingencies (Reserved £1,250; target £1,250): To cover unexpected expenses, in particular those associated with maintaining public safety at Spa Ponds.

Match-funding (Reserved £0; target £2,000): To position FTNCG to take advantage of match-funding opportunities Trustees have set a target to ring-fence £2,000 in the event FTNCG attracts additional funding. This financial element would be used alongside volunteer hours to support the success of bids where appropriate, with the target rising in future years as finances allow.

Spa Ponds Site Improvement Works (Reserved: £0; target £3,000): Although there are currently no funds available to ring-fence for this purpose, Trustees would like to be able to continue to pay EMEC for further improvement work in accordance with our 2015 Habitat Management Plan. It is possible that some of this site improvement work could be funded as part of the 'Lively up the Maun' project being developed by NWT.

Wetland Habitat Recreation (Reserved: £50; target £750): For a number of years FTNCG has been progressing with recreating wetland habitat at Spa Ponds, in particular at Ponds 1 and 2. FTNCG has benefitted from funding to support our efforts, including from the Environment Agency, the Woodland Trust and the Forrest Town Community Council. Our Woodland Trust grant is coming to an end, and the £50 listed as reserved has been set aside for the completion of this grant-funded phase of the project. Trustees hope to attract additional funds to pay towards the cost of extending the restoration to other parts of the site. Much of this work can be progressed through voluntary efforts, e.g. translocating plants and trees already growing at Spa Ponds. The £750, if it becomes available, could be used to pay EMEC to help us with this work.

Spa Ponds Heritage (Reserved: £0; Target: £2,000): The Spa Ponds Heritage Project formally ended in October 2017, with all of the £8,500 of Heritage Lottery Fund money having been spent alongside the match-funding contributions from FTNCG, including £1,000 in cash and around £85,000 worth of in-kind contributions, e.g. volunteer time. Although the project has ended, FTNCG Trustees remain committed to honouring and building on our Heritage Management Plan, including exploring possibilities for core sampling and analysis and other heritage-related works, hence the target to raise £2,000 to help fund future heritage work relating to the rich history of Spa Ponds.

RESERVES POLICY SUMMARY

	May 2017 Reserves Policy for 2017/18 (12 months)		January 2018 Reserves Policy (14 Months)	August 2018 Reserves Policy for 2018/19 (8 months)	
<i>Finance available (rounded)</i>	<i>£10,700</i>		<i>£3,100</i>	<i>£1,900</i>	
	Reserved	Target	Reserved	Reserved	Target
Running Costs	£1,000	£1,000	£750	£600	£1,000
Contingencies	£700	£700	£400	£1,250	£1,250
Match-funding	£150	£2,000	£200	£0	£2,000
Spa Ponds Site Improvement Works	£1,350	£3,500	£400	£0	£3,000
Wetland Habitat Recreation	£0	£10,000	£1,350	£50	£750
Spa Ponds Heritage	£7,468.73 (Committed)		£0	£0	£2,000

The charity's principal sources of funds (including any fundraising)

For the period covered by this Report & Accounts FTNCG's income was just over £2k, including a £1,000 grant from the Woodland Trust for the Spa Ponds Wetland Habitat Recreation Project.

INCOME FOR 2017/18

£1,000.00	Grant from the Woodland Trust
£681.04	Donations from individuals, inc. membership
£500.00	Donation from Forest Town Community Council (Raised by FTCC through the Craft Market)
£167.28	HMRC Gift Aid
£18.00	Sale of books, cards, mugs, etc.
£0.53	Bank interest
£2,366.85	TOTAL INCOME FOR 2017/18

In addition to funding bids for specific projects, members of the Group intend to continue general fundraising efforts and FTNCG will continue to seek funding through membership donations, general appeals, and grant funding from Councillors' constituency pots. Funding will also be raised through the Robin Hood Lottery.

How expenditure has supported the key objectives of the charity

Nearly £10k of expenses were incurred in relation to the Forest Town Nature Conservation Group undertaking activities to carry out the charity's object '*to promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in and around Forest Town*'.

EXPENDITURE FOR 2017/18

£7,468.73	Spa Ponds Heritage Project (HLF)
£1,860.00	Contracted Work on Spa Ponds
£295.42	Tools, seeds, petrol, etc.
£240.92	Membership & Insurance
£58.70	Training, education and research
£9,923.77	TOTAL EXPENDITURE FOR 2017/18

Liabilities

There are no outstanding debts. There are outstanding reporting requirements with respect to the Woodland Trust grant, alongside £50 committed to be spent on the Spa Ponds Wetland Habitat Recreation Project.

5. Annual Statement of Accounts (2017/18)

Accounts for 1 April 2017 - 31 March 2018

Opening balance (Total)

Cash £45.33

Bank £10,643.52 £10,688.85

Total income £2,366.85

Total expenditure £9,923.77

Closing balance (Total)

Cash £21.29

Bank £3,110.64 £3,131.93

Accounts for 1 April 2016 - 31 March 2017

Opening balance (Total)

Cash £28.90

Bank £3,927.01 £3,955.91

Total income £13,943.01

Total expenditure £7,210.07

Closing balance (Total)

Cash £45.33

Bank £10,643.52 £10,688.85

<u>BALANCE SHEET AT 31 MARCH 2018</u>		£	£
<u>Assets and Liabilities</u>			
FIXED ASSETS			
<i>Tangible assets</i>			
Tools, Equipment, etc (Cost)		202.13	
FTNCG Mugs (£3.60 X 22)		79.20	
Roller banner & printer		110.00	
Tools, Equipment, etc (Depreciation)		(202.13)	
Roller banner&printer (Depreciation)		(110.00)	
Total fixed assets			79.20
CURRENT ASSETS			
<i>Cash at bank and in hand</i>			
Current Account - Coop Bank		3,110.64	
Petty Cash		21.29	
Total cash at bank and in hand		3,131.93	
Total current assets			3,211.13
LIABILITIES			
<i>Creditors due within one year</i>			
			0.00
NET CURRENT ASSETS		3,211.13	
Total net assets			3,211.13
<u>Represented by funds and assets</u>			
<i>Unrestricted funds</i>			
General Fund		3,131.93	
<i>Restricted funds</i>			
Spa Ponds Heritage Project		0.00	
Spa Ponds Wetland Habitat Recreation Project		0.00	
<i>Other assets</i>			
Tangible assets		79.20	
Total funds			3,211.13

Notes: (1) In February 2017 the Environment Agency paid Naturescape **£750.00** for FTNCG to receive plants for Wetland Habitat Recreation at Spa Ponds Nature Reserve, consisting of £625 for "Pond Plants and Bare Root Trees" and £125 VAT. This is not included in the accounts. (2) Gift Aid income is attributed to the year in which it was paid by HMRC rather than the year of the original donation. (3) Unclaimed Gift Aid donations are not listed as an asset

6. Interim Statement of Accounts (1st April 2018 to 18th August 2018)

In order to inform the Reserves Policy, we have produced interim accounts for 2018/19 covering the period from the end of the previous accounting year to date.

Accounts for 1 April 2018 - 18 August 2018

Opening balance (Total)

Cash	£21.29	
Bank	£3,110.64	£3,131.93

Total income £113.15

Total expenditure £1,303.04

Closing balance (Total)

Cash	£5.57	
Bank	£1,297.47	£1,942.04

Accounts for 1 April 2017 - 31 March 2018

Opening balance (Total)

Cash	£45.33	
Bank	£10,643.52	£10,688.85

Total income £2,366.85

Total expenditure £9,923.77

Closing balance (Total)

Cash	£21.29	
Bank	£3,110.64	£3,131.93

INTERIM INCOME FOR 2018/19

£83.00	Sale of books, cards, mugs, lottery tickets, etc.
£30.00	Donations from individuals, inc. membership
£0.15	Bank interest

£113.15 TOTAL INCOME FOR INTERIM PERIOD (1st APRIL - 18th AUGUST 2018)

INTERIM EXPENDITURE FOR 2018/19

£960.00	Contracted Work on Spa Ponds
£223.72	Membership & Insurance
£119.32	Tools, seeds, petrol, etc.

£1,303.04 TOTAL EXPENDITURE FOR INTRIM PERIOD (1st APRIL - 18th AUGUST 2018)

7. Monthly Summary of Volunteer Hours

SUMMARY OF RECORDED VOLUNTEER HOURS (2017/18)

Month	Volunteer Hours	Activity attracting the most participants
April 2017	231	13 attended Matt's Interpreting Maps Workshop
May 2017	316	11 attended Matt's Archaeology Skills Training Session
June 2017	308	14 attended Mark's Time Travelling with Trees Workshop
July 2017	179	23 attended our AGM & Ann's Oral Histories Presentation
August 2017	149	5 attended the Spa Ponds Site Management Session
September 2017	328	13 attended a Spa Ponds 'Glade' Work Session
October 2017	295	75 attended the Spa Ponds Heritage Project Exhibition
November 2017	306	25 attended the Phil's Water Quality Presentation
December 2017	233	12 attended a Spa Ponds 'Path Creation' Work Session
January 2018	173	16 attended a 'Wetland Habitat Recreation' Work Session
February 2018	260	5 attended 'Wetland Habitat Recreation' Project Meeting
March 2018	565	15 attended a Spa Ponds 'De-silting' Work Session
TOTAL	4,033	

INTERIM SUMMARY OF RECORDED VOLUNTEER HOURS (2018/19)

Month	Volunteer Hours	Activity attracting the most participants
April 2018	237	14 attended the Toad Count at Spa Ponds
May 2018	445	13 attended Matt's 1 st Heritage Management Skills Session
June 2018	197	11 attended a 'Wetland Habitat Recreation' Work Session
July 2018	118	7 attended 'Bridleway Maintenance' Work Session
TOTAL	997	